

Form FS4

Fee sheet for: International Trade Mark applications made through the UK Intellectual Property Office

Please read the guidance notes on the next page about filling in this form.

Your Account Number
(if you have one).

Your name and
full address
(including postcode).

Your reference.

Details of the person we should contact in case of query.

Name:

Daytime phone number:

Fax number:

E-mail:

How do you wish to pay?

Tick only one box

Deduction from Deposit Account quoted

Cheque, made payable to 'UK Intellectual Property Office'

Credit or debit card, details as filled in below

Bank transfer (see details on next page)

Fax Filing 01633 817777

If you fax us your forms, say how many sheets (including this one) you are sending _____

List of forms included

Date:

	Form number	Application reference (exactly as shown on page 1 of your application form)	Handling Fee (£)	Deposit account holders only WIPO fee transfer (Swiss Francs)
1				
2				
3				
4				
5				
Totals				

Faxback If you fax us your forms, we will fax them back for you to check if you tick here and add £25 to the fees.

Credit or Debit Card Details

Card Type: Visa Credit / Visa Debit / MasterCard
AmEx / Solo / Maestro
(Cross out the ones that do not apply.)

Card number: _____

Valid From: ___/___/___ Expiry Date: ___/___/___ Issue No. (Solo / Maestro): _____

Cardholder name: _____ Cardholder Signature: _____
(exactly as shown on card)



You can use this form to send us new applications and any other WIPO forms except renewals

How to fill in this form

Fill in your reference. We will print this on the fee acknowledgement that we send you, so you can link the transactions with your own papers.

Arrange your forms in the same order that you list them on this form.

Form number: Write the number printed at the top right of the WIPO form.

Application reference: Write the same reference that you put in the box at the top right of the first page of your WIPO form.

Handling Fee: You pay a handling fee only for new applications. If you send any other forms, please list them on this sheet, but do not include any handling fee for them.

WIPO fee transfer: If you have a deposit account with us and want us to pay WIPO from your account, write the correct WIPO fee in Swiss francs in this column. We will take the sterling equivalent from your account.

If you pay this way, please give a breakdown of the fees on the WIPO Application Fee Calculation Sheet, but do not fill in boxes (a) and (b) on that sheet.

How to pay

If you want to pay our handling fee by bank transfer, our bank account details are as follows.

Bank sort code: 20-18-15

Bank name: Barclays Bank PLC
121 Queen Street
CARDIFF
CF10 2XU

Account number: 80531766

Account name: UK Intellectual Property Office

Reference: Quote your account number (as shown on the front of this form) or some other identifier.

SWIFT code: BARCGB22

IBAN number: GB31 BARC 2018 1580 5317 66

If you are paying straight to WIPO, their bank account details are on the Fee Calculation Sheet

How to send us your forms

Post them to: UK Intellectual Property Office
Concept House
Cardiff Road
Newport
South Wales
NP10 8QQ

or fax them to: 01633 817777, but you must also send us the originals by post