

Name Change Fact Sheet

Forms

- From 2 April 2007 all Office forms will incorporate the new UK Intellectual Property Office branding.
- The Office will however accept forms with the old branding for the foreseeable future.
- No deadline has been set when 'Patent Office' branded forms will be unacceptable however further notices on the position will be issued in due course

Correspondence

- Patent Office geographical locations remain unchanged.
- To ensure prompt delivery of post postal correspondence from 2 April should be addressed to the "UK Intellectual Property Office"

Payments

- Cheques should now be made payable to the 'UK Intellectual Property Office'.
- It should be noted that these payments will be recorded on individual bank statements as having been paid to 'The Patent Office'. This temporary measure is for legal reasons.

Website and email addresses

- From 2 April the Office website address will be www.ipo.gov.uk .
- From 2 April Office email address domain names will change to @ipo.gov.uk.
- Current email addresses and URLs will be active indefinitely.
- From 2 April customers accessing the current website will be automatically redirected to the new web site address.
- Customers who email current addresses www.patent.gov.uk will after 2 April be redirected to new addresses www.ipo.gov.uk.

Telephone and Fax numbers

- The Main Patent Office switchboard 01633 814000 and Central Enquiries Unit telephone number 08459 500505 will remain the same.
- The fax numbers will change on 2 April 2007 from 01633 813600/814444 to 01633 817777 however the current fax number will still accept facsimiles.

Further Information

- Any customers wishing to have more information regarding the rebranding can email enquiries@patent.gov.uk or contact the Central Enquiries Unit on +44 (0)8459 500505.